



Rutland County Council
Catmose, Oakham, Rutland, LE15 6HP
Telephone 01572 722577 Email governance@rutland.gov.uk

FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.

The Cabinet is made up of the following members of the Rutland County Council:

Mr O Hemsley	-	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Communications, Resources (other than Finance)
Mr G Brown	-	Deputy Leader and Portfolio Holder for Regulatory Services, Waste Management, Planning Policy & Operations, Property Services, Finance including Revenues & Benefits and Internal Audit
Mr R Foster	-	Portfolio Holder for Safeguarding – Children & Young People, Armed Forces Champion
Mrs L Stephenson	-	Portfolio Holder for Culture and Leisure, Highways and Transportation
Mr A Walters	-	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning, Community Safety & Road Safety
Mr D Wilby	-	Portfolio Holder for Lifelong Learning, Early Years, Special Educational Needs & Disabilities, Inclusion

Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

NB: Not all decisions to be taken by the Cabinet will be key decisions.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail governance@rutland.gov.uk

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive, Tel: 01572 722577, or e-mail: chiefexec@rutland.gov.uk . To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website www.rutland.gov.uk . Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: enquiries@rutland.gov.uk and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

** The reference number indicates the date the item first appeared on the Forward Plan.

* Scrutiny Panel Remit indicates the relevant Scrutiny Panel jurisdiction for each report. Each Scrutiny Panel will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Panel Meetings.

FORWARD PLAN

Publication date 1 February 2019

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY PANEL REMIT*
19 Feb 2019 11 MAR 2019	Rutland County Council Constitution - To approve a revised version of the RCC Constitution	Cabinet COUNCIL	No		Strategic Director for Resources (P Horsfield)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	Printer Procurement - To consider the award of the printer contract re-procurement through a direct award process.	Cabinet	No		Strategic Director for Resources (Mr D Rajput)	FP/301118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	Quarter 3 Finance Management Report - To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
19 Feb 2019 25 FEB 2019	Final Budget - To approve the 2019/20 revenue and capital budget.	Cabinet COUNCIL	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	Write Off of Irrecoverable Amount - To seek approval to write off	Cabinet	Yes	Part exempt	Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant	Growth, Infrastructure and Resources Scrutiny Panel

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY PANEL REMIT*
	irrecoverable amounts.						appendices to be published	
19 Feb 2019	Regulation of Investigatory Powers Act Policy Update - Review of the RIPA Policy to ensure that the Council is compliant within the legislation.	Cabinet	No		Strategic Director for Resources (Mr S Della Rocca)	FP/141218	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	Grounds Maintenance - To consider the future provision of the Council's grounds maintenance service.	Cabinet	Yes	Part exempt	Strategic Director for Places (Mr M Loran)	FP/040119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
25 FEB 2019	Council Tax	COUNCIL			Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
25 FEB 2019	Cabinet Recommendations to Council - <ul style="list-style-type: none"> Final Budget Treasury Management Strategy Fees and Charges 2019/20 	COUNCIL			Strategic Director for Resources (Mr S Della Rocca)	FP/070918	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY PANEL REMIT*
11 MAR 2019	Cabinet Recommendations to Council - <ul style="list-style-type: none"> Rutland County Council Constitution Rutland Agricultural Society Loan Agreement 	COUNCIL				FP/161118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 MAR 2019	Pay Policy 2019/20 - Annual report for Full Council to review and agree the Pay Policy.	COUNCIL			Strategic Director for Resources (Mr S Della Rocca)	FP/110119	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Mar 2019	Digital Rutland Strategy 2019-2022 - The strategy to support the roll out of full fibre connectivity and emerging 5G mobile broadband in Rutland over the period 2019-2022.	Cabinet	Yes		Chief Executive (Ms L Kingsley)	FP/301118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Mar 2019	Highways Capital Maintenance Programme - To determine the programme for Highways Capital Maintenance spend.	Cabinet	Yes		Strategic Director for Places (Mr N Tomlinson)	FP/231118	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Mar 2019	Local Plan Timetable	Cabinet	Yes		Strategic Director for Places (Mr S Ingram)	FP/211218	It is not anticipated that there will be any documents other than the	Growth, Infrastructure and Resources

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY PANEL REMIT*
							report and relevant appendices to be published	Scrutiny Panel
8 APR 2019	Council	COUNCIL				FP/071218	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
16 Apr 2019	Cemetery Regulations To agree the re-written Cemetery Rules and Regulations	Cabinet	No		Strategic Director for Places	FP/010219	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Apr 2019	Local Transport Plan - Moving Rutland Forward	Cabinet	Yes		Strategic Director for Places (Mr D Pye)	FP/051018	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Apr 2019	New Safeguarding Arrangements - To approve new safeguarding arrangements.	Cabinet	Yes		Strategic Director for People (Mr M Andrews)	FP/010219	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel
20 MAY 2019	Annual Council	COUNCIL				FP/071218	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	